

CUSTOMER REQUEST FORM



For Branch Office Use Only (Encircle Requested SR/s)

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To,
 The Branch Head
 Axis Bank Ltd. _____ Branch | SOL ID: _____ Date of Request:

Customer Name:

Customer ID: Account Number:

Loan Account Number 1 (The contact information provided will be updated in all the Loan Accounts'.)

Credit Card Number: (The contact information provided will be updated in all the Credit Cards'.)

1. Mobile Number Update & Alerts Registration (Include Country Code):
 This subscribes to all alerts including Value Added Alerts. Chargeable ₹5 / month for Saving Accounts.
 Unsubscribe from Value Added Alerts (Only Mandatory Alerts will be sent. For e.g. All card based & Internet Banking Transaction)

2. LANDLINE NUMBER UPDATE (Res.): Country Code STD Code Contact Number
 LANDLINE NUMBER UPDATE (Off.):

3. E-MAIL ID (FOR E-STATEMENT REGISTRATION): In case E-Statements are activated, physical statements will be disabled.

4. PAN NUMBER Aadhaar Number

5. a) Country of Residence _____ b) Tax Reference No. _____

6. CHANGE OF ADDRESS: A) Communication i) Residence ii) Office B) Permanent
 (Please leave space between two words) (In case of joint holders, each holder needs to fill separate Form.)

Landmark*: State*:

City*: PIN Code*:

Country*: Nationality*:

DOCUMENT FOR PROOF OF ADDRESS (Mandatory for Change in Mailing Address): _____
 DOCUMENT IDENTIFICATION NUMBER:
 ISSUING AUTHORITY: _____ PLACE OF ISSUE: _____
 ISSUE DATE: VALID TILL:

7. NEW CHEQUE BOOK REQUEST: Number of Cheque Book/s Required: _____

8. ACCOUNT ACTIVATION: PLEASE REACTIVATE MY ACCOUNT NUMBER
 REASON FOR NOT OPERATING THE ACCOUNT: _____

9. DUPLICATE STATEMENT*:
 Statement Required From Date: To Date: *Will be charged as applicable.

I have read and understood and agree to be bound by the Terms and conditions mentioned overleaf, related to UIDAI guidelines, sharing of Information with agencies/service providers on need to know basis, regarding various products and services including SMS Banking, E-Statement & Internet Banking, including Terms and Conditions related to sharing of relevant information under foreign tax laws like FATCA as displayed on www.axisbank.com I agree that the Bank may debit service charges plus taxes to my account wherever applicable.

DATE: PLACE: _____ CUSTOMER SIGNATURE: _____

FOR BRANCH OFFICE USE ONLY

Certified that this Request Letter is complete in all respect & all relevant documents are obtained & verified mode of operation and signatures of the A/c. The request may please be processed. The CRF has been personally submitted by the Customer. I have satisfied myself about the identity of the Customer by verifying his / her Debit Card / KYC document & also his / her signature in Bank's records. I have done proper due diligence for updating the records of the Customer on his / her request at non-base branch.

BANK INDUCED REQUEST

REQUEST RECEIVED DATE: FORWARDED TO CLH DATE:

REQUEST ACCEPTED BY: _____ EMPLOYEE NUMBER: _____ Signature: _____
 Request certified by signature: _____ Designation: OH BH S.S. No.:

ACKNOWLEDGEMENT TO CUSTOMER

Customer Name: _____ Date of Request Received:

Request No.: Employee Number: _____

Name of the Branch Official: _____ Signature: _____

Please Note: Your request (request numbers 1-14) will be processed within 2 working days. Addition of joint holders and change of signature will take up to 4-5 working days. Delivery of kits / cheque books / statements etc. to your address will take between 5-11 working days if dispatched through courier and 15-18 working days if dispatched through speed post (depending on location).

